

## STANWIX RURAL PARISH COUNCIL

### Minutes of a Meeting of Stanwix Rural Parish Council held on Wednesday 11 July 2018 in the Parish Hall, Crosby-on-Eden at 7:30 p.m.

**Present:** The Chairman Cllr C Nicholson, Cllrs A Coles, C Duncan, M Fox and C Savory.

**In Attendance:** City Cllrs J Bainbridge and M Bowman. County Cllr J Mallinson.

ACTION

#### SR 687/7/18 Apologies for absence

Apologies were received and accepted from Cllrs A Lightfoot and R Gordon.

#### SR 688/7/18 Minutes of the meeting of the Parish Council held on 13 June 2018

**Resolved** to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

#### SR 689/7/18 Requests for Dispensations

No requests for dispensations were received.

#### SR 690/7/18 Declarations of Interest

Cllr Coles declared an interest in 17/1000/Tribune Drive Play Area, being a resident on the Eden Gate estate. Cllr Fox declared an interest in planning application 18/0568 and Cllr Nicholson declared an interest in planning applications 18/0504 and 18/0505, due to the proximity of the properties to his own.

#### SR 691/7/18 Public Participation

No members of the public were in attendance.

#### SR 692/7/18 Financial Matters

##### 692.1 Payments:

**Resolved** that the following payments be approved:

NEST Pension, July pension	£102.36
NEST Pension, August pension	£81.88
Sarah Kyle, July salary plus reimbursements	£1,496.22
Sarah Kyle, August salary	£1,137.81
HMRC, July/August PAYE/NI	£614.03
Cumbria Payroll, July payroll	£18.00
Tech4Office, June/July printing	£13.17
Houghton Village Hall, Rental	£8.60
CGM, Grounds maintenance	£2,340.39
Houghton in Bloom, part grant payment	£279.00
Playdale, Balance Crosby Play Area	£1,158.60
1st Houghton Rainbows, grant payment	£200.00
Play Inspection Company, Quarterly inspection	£240.00
Pattinson's Decorators, Paint works	£220.00
Cumbria Wildlife Centre, Rental	£16.00
YPO, Stationery	£82.01
Houghton Echo, Advert	£60.00
<b>TOTAL</b>	<b>£8,068.07</b>

##### 692.2 **Noted:** balances at bank as at 30 June 2018:

Community Account	£2,684.56
Money Manager Account	£88,526.57
Cash Account	£1,579.55
Expenditure to 31/05/18	£14,461.18

##### 692.3 **Income Received**

**Resolved** to note the receipt of £990 cash from the Houghton Fair.

### 692.3 Quarterly Monitoring Report

A report detailing income and expenditure for the period 1st April to 30th June 2018 was circulated alongside the agenda and **noted**. No significant variances to any budget headings were reported on.

### 692.4 August Payments

Consideration was given to arrangements for payments during August when no meeting is scheduled to take place.

**Resolved:** To defer all non-urgent payments until September. Any urgent payments will be authorised via email by the Finance/Risk group and be ratified in September.

## SR 693/7/18 Planning Matters

**18/0512 Crosshill Cottage, Blackford, Carlisle, CA6 4DU** - Raising Of Roof To Provide First Floor Accommodation Comprising 1no. En-Suite Bedroom With Balcony To East Elevation, 4no. Bedrooms And Bathroom; Reconfiguration Of Ground Floor Accommodation, Erection Of Porch To South Elevation And Covered Patio Area To East Elevation

**Resolved:** To recommend that the application is determined in accordance with national and local planning policy and guidance.

**18/0504 29 Whiteclosegate, Carlisle, CA3 0JA** - Change Of Use Of Agricultural Land To Garden

**Resolved:** To recommend that the application is determined in accordance with national and local planning policy and guidance with conditioning as follows:

- Any fencing should be an agricultural style fence, such as post & wire;
- Any fencing should allow ground level gaps to allow for the safe through passage of wildlife, such as hedgehogs;
- No tree planting is allowed, as per the English Heritage recommendation.

**18/0505 33 Whiteclosegate, Carlisle, CA3 0JA** - Change Of Use Of Agricultural Land To Garden

**Resolved:** To recommend that the application is determined in accordance with national and local planning policy and guidance with conditioning as follows:

- Any fencing should be an agricultural style fence, such as post & wire;
- Any fencing should allow ground level gaps to allow for the safe through passage of wildlife, such as hedgehogs;
- No tree planting is allowed, as per the English Heritage recommendation.

**18/0535 39 Jackson Road, Houghton, Carlisle, CA3 0NP** - Erection Of First Floor Side Extension To Provide En-Suite Bedroom

**Resolved:** To recommend that the application is determined in accordance with national and local planning policy and guidance.

**18/0568 14 Vestaneum, Crosby on Eden, Carlisle, CA6 4PN** - Erection Of Single Storey Side And Rear Extension To Provide Kitchen/Dayroom To Rear And Utility, W.C. And Hall To Side

**Resolved:** The site is close to, but well detached from, neighbouring dwellings and thus can accommodate the scale of the proposed development without having prohibitive adverse impact upon their residential amenity. The proposal incorporates features which are locally uncommon in a residential context.

Although questions may arise regarding the sedum roof covering the Parish Council believes these are likely to accrue from the requirements of building regulations, rather than from planning control issues. The same cannot be said of other proposed finishes however.

The Parish Council considers that the proposed VM Zinc Quartz zinc standing seam cladding is incapable of integrating well into the existing local built environment and thus would constitute a jarring, industrial style, intrusion into the residential street scene.

For this reason the Parish Council objects strongly to the current form of the proposed development and must recommend refusal.

**18/0591 Land to the north east of Windsor Way, Carlisle** - Erection of Electricity Substation

**Resolved:** To recommend that the application is determined in accordance with national and local planning policy and guidance.

**1/18/9006 Hespian Wood Waste Management Park Rockcliffe Carlisle CA64BJ** - Construction and operation of a building for the processing of waste to produce Refuse Derived Fuel, and processing of co-mingled recyclable material

**Resolved:** To recommend that the application should be determined in accordance with national and local planning policy and guidance. Should permission be granted the Parish Council would, however, recommend conditioning in order to:

- Ensure adequate interception of contaminants including contaminated surface water.
- Enhancements to the highway network that may be required to mitigate the increase in HGV movements, including: highway safety, junction treatments and pavement wearing course maintenance.
- Restrict permitted hours of weekend working to between 10:00 hrs – 16:00 hrs.
- Prohibit works to trees and hedges during bird breeding season.
- Ensure monitoring of local air quality, to record any deterioration arising from any raised levels of noxious particulates that may be generated by the intensified operation of the site.

### **693.2 Resolved to note Permission Notices Received:**

**18/0336 Croft House, Brunstock, Carlisle, CA6 4QG** - Demolition Of Existing Conservatory; Erection Of Two Storey Rear Extension To Provide Sunroom On Ground Floor With 1no. Bedroom Above

**18/0298 Walby Farm Park, Walby Grange, Birky Lane, Walby, Carlisle, CA6 4QL** - Roofing Over 3no. Existing Structures And Erection Of Lean To Extension

**18/0400 Red Pike, Linstock, Carlisle, CA6 4PZ** - Erection Of Replacement Garage And Re-Siting Of Oil Storage Tank

**18/0383 Woodside, Brunstock, Carlisle, CA6 4QG** - Demolition Of Existing Dwelling And Erection Of 2No. Dwellings With Creation Of Additional Vehicular Access Without Compliance With Condition 2 Imposed By Planning Permission 16/0791 To Alter The Porch Details On Plot 2

**18/0402 Land adj to Wensleydale, Tarraby Lane, Carlisle, Cumbria, CA3 0JS** - Erection Of 1no. Dwelling (Resubmission Of Previously Approved Permission 15/0179)

### **693.3 Resolved to note Withdrawn Applications:**

**18/0363 Houghton Hall Garden Centre, Houghton, Carlisle, CA6 4JB** - Siting Of Hand Car Wash And Valet Facility Including Canopy And Portable Office Store Building

**18/0364 Houghton Hall Garden Centre, Houghton, Carlisle, CA6 4JB** - Display Of 1no. Non Illuminated Menu Board Sign And 1no. Free Standing Direction Sign

**17/1000 Land at Hadrian's Camp, Houghton Road, Houghton, Carlisle CA3 0LG** - Variation Of Condition 15 (Open Spaces & Informal Play Areas) Of Previously Approved Application 12/0610 To Allow Investment In Existing Off Site Play Area At Tribune Drive

Cllrs expressed concerns at this development and queried whether the withdrawal of the application meant instead that the previous appn. 17/0728 will now need to be actioned, with the installation of numerous pieces of play equipment on the Eden Gate site. If this is so, it would then become a matter of opening up access to ensure the whole community is able to benefit and therefore the Persimmon land is brought back into query. City Cllrs Bowman and Bainbridge confirmed that discussions were ongoing and that they were waiting for a response from Story Homes directly.

**Resolved:** The Parish Council to write to Story Homes to invite joint discussions with the Parish Council and City Council.

CLERK

#### 693.4 August Planning Arrangements

**Resolved:** To request an extension for any applications received outside of the consultation period before the September meeting. If inappropriate, draft responses to be agreed before ratification in September. An extraordinary meeting to be called during August for major applications if required.

#### SR 694/7/18 Clerk's Report

*SR 633.6/3/18 Carlisle Airport Development of RNAV Procedures Consultation*

No further progress has been made with arranging a meeting.

#### 682.2 General Data Protection Regulations

The Clerk noted that implementation was progressing slowly; colleagues in the area reported similar progress.

#### 649.4 Crosby Parish Hall Play Area

Works have now been successfully completed on the area.

#### SR 548.3/9/17 Linstock Drainage

It is understood that works are to commence on the above within days of the meeting.

#### 576.1 BW132025 Brunstock Bridleway

Confirmation had been received that the above project was to be looked at in the near future.

#### SR 695/7/18 Flood Recovery

Cllr Fox informed members that there had been no further progress recently.

#### SR 696/7/18 Administrative Matters

##### 696.1 Councillor Resignation

**Resolved:** To note the resignation of A Earls. A letter of thanks to be sent to him for his contribution.

##### 696.2 Re-Appointment of Representatives to Outsides Bodies/Working Groups/Projects

**Resolved:** To re-appoint representatives onto the following, due to the resignation of A Earls:

- Environment Recreation Group - Cllrs Duncan, Fox & Savory
- Houghton Village Hall Management Committee - Cllr Lightfoot
- Youth Council/Engagement - to be deferred until Cllr numbers are increased.

##### 696.3 Village Hall Reports - Houghton and Crosby on Eden

###### Crosby Parish Hall

Cllr Fox noted that the majority of the work at present was to establish a trust deed and investigate the lack of registration with Land Registry. A meeting is to be held on Thursday 19th at 10am with ACT to discuss the establishment of a new trust deed. It was noted that material may be held in the church archives and this is currently being investigated.

###### Houghton Village Hall

In the absence of Cllr Lightfoot, Cllr Nicholson noted that the Treasurer and Booking Secretary had both resigned their positions: both positions have been successfully filled subsequently. It was noted that some members of Houghton Village Hall Management Committee may benefit from attending the above ACT meeting to share common information regarding updating trust deeds and custodian trusteeship.

**Resolved:** Cllr Fox to liaise regarding the attendance of some members of Houghton Village Hall Management Committee with the Chair of the Village Hall Committee.

##### 696.4 Finance/Risk Minutes

**Resolved:** To receive notes of the meeting held on 5 July. All items discussed were listed on the agenda proper for resolution.

CLERK

MF

## SR 697/7/18 Village Matters

### 697.1 Houghton Fair 2018

An after-fair report had been circulated prior to the meeting, noting an approximate cost to the Council of £624 for hosting the Fair.

**Resolved:** To write to community groups in Houghton to request assistance in the organisation of any 2019 Fair. It was agreed, regrettably, that if a working group cannot be formed, then the Council do not have sufficient capacity to run the event again and it will cease to operate.

CLERK

### 697.2 Tribune Drive Play Area

This item was discussed under planning application 17/1000.

### 697.3 Houghton Anti-Social Behaviour

Cllr Nicholson noted complaints regarding men using the goal posts on Houghton Village Green. Cllr Coles also noted complaints regarding youths causing disturbances on both Tribune Drive and Eden Gate.

**Resolved:** To inform residents that all instances of perceived anti-social behaviour must be reported to the Police at the time of the disturbance. Information will be put on the website to confirm contact details.

CLERK

### 697.4 Motorway Bridge Culvert/Brunstock Beck

It was confirmed that information had been obtained by Cllr Coles confirming the discharge of a culvert into Brunstock Beck from the adjacent motorway bridge. The information received may be required by local flood groups. A query was also raised as to whether interceptors were present to prevent contamination?

**Resolved:** Cllr Coles to draft a letter to be sent via the Clerk to the Environment Agency requesting further information.

AC/  
CLERK

### 697.5 Summer Fun Days

It was noted that bookings were being taken, with numbers to date confirmed. Posters were on display and flyers had been distributed to schools. The days were also being advertised on social media.

### 697.6 A689/Brunstock

A response to a Parish Council letter sent detailing the problems and suggesting solutions had been received from both MP R Stewart and Cumbria Highways. It was noted that R Stewart was to meet with Brunstock residents on Friday 13th July. County Cllr Mallinson offered support for the initiative but cautioned that priorities are set by Highways based upon evidence and budget appropriately.

**Resolved:** Cllr Nicholson to attend the meeting on 13th July with R Stewart if available. The matter to continue to be pushed with relevant agencies as necessary.

CN

*City Cllrs Bainbridge and Bowman left the meeting at 21.07.*

### 697.7 Brunstock Pond/Wetland Area

Cllr Fox had met onsite with a representative of Cumbria Wildlife Trust (CWT) to discuss the steps needed for creating a tender for the pond/wetland area.

**Resolved:** A tender to be sent out as soon as possible using CWT contacts prior to a grant application deadline of 4th September. Brunstock residents to be kept informed of developments.

CLERK/  
ENV&  
REC

### 697.8 Ornamental Trees, Houghton Village Green

**Resolved:** To agree in principal to the planting of two small, shallow-rooted ornamental trees adjacent to 18 The Green.

**Resolved:** Two to three Cllrs to visit the resident concerned together to discuss progress, after consultation with either Houghton In Bloom or the City Council Green Spaces team.

ENV&  
REC/AC

*County Cllr Mallinson left the meeting at 21.15.*

## SR 698/7/18 Consultations

### 698.1 St. Cuthbert's (Garden Village) Local Plan: Concept and Visioning Engagement

The impact of the above development was noted and discussed briefly.

**Resolved:** A letter of response to be drafted and submitted before ratification at the September meeting.

CN/  
CLERK

### SR 699/7/18 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted. It was also noted that an email had been received from a resident of Crosby expressing concerns about fish sellers in the area cold-calling and targeting the elderly/vulnerable. The Clerk is to make enquires regarding the establishment of a "No Cold Calling Zone" in the area prior to full discussion at the September meeting. The Clerk to also speak to the local PCSO for support.

CLERK

### SR 700/7/18 Councillor Matters

**Cllr Duncan** noted a resident in Houghton had been fined for allowing their dog to foul.

**Cllr Coles** noted concerns over the SUDS pond on Eden Gate and concerns over the safety mechanisms in place.

**Cllr Nicholson** suggested that a letter of thanks should be sent to a Houghton resident for his efforts litter picking in the area. He is also to be invited to join the Parish Council.

CLERK/  
AC

### SR 701/7/18 Date of Next Meeting

**Resolved** that the next meeting of the Parish Council be held on Wednesday 12th September 2018 in the Village Hall, Houghton at 7.30pm.

There being no further business, the Chairman closed the meeting at 9.27pm.